

FOR DISTRIBUTOR USE ONLY: EXTERNAL SHIPPING AND HANDLING OF CHOLESTECH TEMPERATURE SENSITIVE PRODUCT FOR DOMESTIC DISTRIBUTORS

1.0 PURPOSE

This document provides receiving, handling, storage and shipping requirements for domestic distribution partners for all temperature sensitive Cholestech LDX[®] products shown in the table below. These requirements are required to ensure product quality.

Cat. No.	Description	Storage °C/°F	Shipping Conditions/Requirements
10-986	TC Cassettes	2-8°C/36-46°F	Ambient up to 3 days – labeled with “ Refrigerate Upon Arrival ” stickers
10-988	TC•GLU Cassettes		
10-987	TC•HDL Cassettes		
10-990	TC•HDL•GLU Cassettes		
10-989	Lipid Profile Cassettes		
10-991	Lipid Profile•GLU Cassettes		
12-788	ALT•AST Cassettes		
12-807	hs-CRP Cassettes	2-8°C/36-46°F	Ice packs – Overnight – labeled with “ Refrigerate Upon Arrival ” stickers
14-446	hs-CRP Controls 2 x 2		
14-416	hs-CRP Calibration Verification Controls		
10-982	Lipid Controls 1 x 2		
10-983	Lipid Controls 3 x 2		
12-712	Multi-Analyte Controls 1 x 2		
12-713	Multi-Analyte Controls 3 x 2	2-10°C/36-50°F	Ice packs – Overnight – labeled with “ Refrigerate Upon Arrival ” stickers
11-255	Calibration Verification Material (for lipids and glucose)		

Note: For questions contact Cholestech Technical Service at 1.877.441.7440.

2.0 PROCEDURE

2.1 RECEIVING AND HANDLING PRODUCT

All shipments from Cholestech must be unpacked the same day. When inspecting the delivery, please note the ship date on the packing slip to ensure the product arrived within 3 days. If the product did not arrive within 3 days, contact Cholestech Technical Service at 1.877.441.7440.

2.1.1 Inspect shippers to ensure product was not damaged during transport.

2.1.2 A shipper may contain products with different storage specifications.

2.1.3 All boxes labeled with “**Refrigerate Upon Arrival**” stickers must be moved to the facility’s refrigerated storage container the same day it arrives.

2.1.4 All boxes moved to the refrigerated storage container **MUST** remain there for a minimum of 24 hours before they can be shipped again.

2.2 STORING CHOLESTECH PRODUCT

2.2.1 The table on the previous page summarizes storage and shipping requirements. However, for specific product storage conditions please refer to the unit carton for the specific product.

2.3 SHIPPING CHOLESTECH PRODUCT

2.3.1 Schedule Cholestech LDX cassette shipments to ensure delivery no later than 3 days after shipment. Label with “**Refrigerate Upon Arrival**” stickers.

2.3.2 All controls and calibration verification materials must be shipped with frozen ice packs, must arrive the next day after shipment and must be labeled with “**Refrigerate Upon Arrival**” stickers.

2.3.3 hs-CRP cassettes must be shipped with frozen ice packs to arrive the second day and must be labeled with “**Refrigerate Upon Arrival**” stickers.

2.3.4 Do not reship controls, calibration verification materials, or hs-CRP cassettes the same day they are received using the same ice packs. The product must be repackaged with frozen ice packs.